

We encourage and support new ideas and are always seeking to improve the quality of patients' lives.

Qmedics AG is a privately held, independent Swiss medical technology company founded in 2008. We develop and manufacture stents, stent systems and balloon dilatation catheters. Our portfolio offers standard and customized products, solutions and technologies. With our passion for life, we focus on innovation and enhancement the concept of endovascular implants.

Are you the experienced and passionate professional to support our IT / ERP Team?

ERP Specialist 100%

Your Responsibilities

In this position you will play an important role by working closely with all departments. Your main responsibilities will be:

- Support the project manager during the implementation of the new ERP System (Navision – Dynamics 365) in:
 - Collect User Requirements during Workshop
 - Create Test and Validation Scripts based on Risk Assessment
 - Test and validate the new ERP System with Key Users
 - Creation of user manuals
- After Go Live:
 - 1st Level Support, technical assistance and training of all users
 - Coordination and monitoring of master data
 - Follow up and monitoring of transactions; Support during inventory in case of deviations
 - Creation of reports according to requester's specifications
 - Develop solutions and if necessary, start new requirements in compliance with the specified documentation in order to maintain the validated status of the system
 - Collaboration during Service Packs and planned updates
 - User administration (creation, modification, lock accounts)
 - Installation of the clients on the respective PC's
 - Printer configuration in relation with the ERP system

Your Qualifications

- Completed education in Informatic (EFZ)
- Ideally already 3 years of professional experience with Microsoft Dynamics 365 or similar ERP Systems
- Experience in ERP systems validation under GxP Standards
- Knowledge in MDR and FDA 21 CFR Part 11 is an advantage
- Sound user knowledge in all MS Office applications
- Experience in Medical Technology area is a benefit
- Excellent command of spoken and written German, very good English highly desirable
- Customer and service oriented
- Open-minded and flexible

With us you will find a challenging position in a motivated expert team and the opportunity to actively contribute to the success of our company. Qmedics AG is a growing innovative company with the ambition to make a substantial contribution to a world where everyone enjoys life without limitations.

We look forward to receiving your application at HR@qmedics.ch to the attention of Mrs. Monica Baumann. Please note, that we do not work with recruitment agencies to fill this vacancy. Only direct applications will be considered.